

MEDICAL HELP



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STANDARD RESPONSE PROTOCOL



HOLD In Your Room Or Area

Students:

- Clear the hallways and remain in the area or room until "All Clear" is announced
- Do business as usual

Instructors and staff:

- Recover people from the halls
- Lock classroom door
- Account for students, visitors and others
- Do business as usual



SECURE Get Inside. Lock Outside Doors.

Students:

- Return to inside of building
- Do business as usual

Instructors and Staff:

- Bring everyone indoors
- Lock exterior doors
- Increase situational awareness
- Account for students, visitors and others
- Do business as usual



LOCKDOWN Locks, Lights, Out Of Sight

Students:

- Move away from sight
- Maintain silence
- Do not open the door
- Prepare to evade or defend

Instructors and Staff:

- Recover students from hallways if possible
- Lock interior doors
- Turn out the lights
- Move away from sight
- Maintain silence
- Account for students, visitors and others
- Do not open the door
- Prepare to evade or defend



EVACUATE To Announced Location

Students:

- Leave stuff behind if required
- If possible, bring a phone
- Show your hands
- Be prepared for alternate instructions

Instructors and Staff:

- Lead evacuation to specified location
- Account for students, visitors and others
- Notify if missing, extra or injured students or adults



SHELTER For A Hazard Using Safety Strategy

Strategies might include:

- Evacuate to shelter area
- Seal the room
- Drop, cover and hold
- Get to high ground

Students:

- Use appropriate safety strategy

Instructors and Staff:

- Lead safety strategy
- Account for students, visitors and others
- Report problems by using this card

In the event of an evacuation, take this card with you. To use this card, fold along dotted lines so the appropriate message is outward facing.

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