IN AN EMERGENCY
WHEN YOU HEAR IT. DO IT.

LOCKDOWN! LOCKS, LIGHTS, OUT OF SIGHT.

STUDENTS
Move away from sight
Maintain silence
Prepare to Evade or Defend

STAFF
Lock interior doors
Turn out the lights
Move away from sight
Do not open the door
Maintain silence
Prepare to evade or defend

LOCKOUT! SECURE THE PERIMETER.

STUDENTS
Return inside
Business as usual

STAFF
Bring everyone indoors
Lock perimeter doors
Increase situational awareness
Business as usual
Take attendance

EVACUATE! (To the announced location.)

STUDENTS
Bring your phone
Leave your stuff behind
Follow instructions

STAFF
Lead evacuation to location
Take attendance
Notify if missing, extra or injured students

SHELTER! (For a hazard using a shelter strategy.)

STUDENTS
Hazard        Safety Strategy
Tornado       Evacuate to shelter area
Hazmat        Seal the room
Earthquake    Drop, cover and hold
Tsunami       Get to high ground

STAFF
Lead safety strategy
Take attendance