LOCKDOWN 
LOCKS, LIGHTS, OUT OF SIGHT
Students are trained to:
• Move away from sight
• Maintain silence
• Prepare to Evade or Defend
Staff are trained to:
• Lock classroom door
• Lights out
• Move away from sight
• Maintain silence
• Do not open the door
• Wait for First Responders to open door
• Prepare to Evade or Defend
• Take roll, account for students

EVACUATE TO A LOCATION
Students are asked to:
• Leave stuff behind
• Bring their phone
Staff are trained to:
• Grab roll sheet if possible
• Lead students to evacuation location
• Take roll, account for students

SHELTER FOR A HAZARD USING SAFETY STRATEGY
Hazards might include:
• Tornado
• Hazmat
Safety Strategies might include:
• Evacuate to shelter area
• Seal the room
Students are instructed in:
• Appropriate hazards and safety strategies
Staff are trained in:
• Appropriate hazards and safety strategies
• Account for staff and occupants

In the event of an evacuation, please take this card with you. To use this card during an Evacuation Assembly, fold along dotted lines so the appropriate message is outward facing.