LOCKDOWN
LOCKS, LIGHTS, OUT OF SIGHT
Students are trained to:
• Move away from sight
• Maintain silence
Teachers are trained to:
• Lock classroom door
• Lights out
• Move away from sight
• Maintain silence
• Do not open the door
• Wait for first responders to open door
• Take roll, account for students

LOCKOUT
SECURE THE PERIMETER
Students are trained to:
• Return to inside of building
• Do business as usual
Teachers are trained to:
• Recover students and staff from outside building
• Increased situational awareness
• Take roll, account for students
• Do business as usual

EVACUATE TO THE ANNOUNCED LOCATION
Students are trained to:
• Leave stuff behind
• Bring their phone
• Form a single file line
Teachers are trained to:
• Grab roll sheet if possible
• Lead students to evacuation location
• Take roll, account for students

SHELTER FOR A HAZARD USING SAFETY STRATEGY
Hazards might include:
• Tornado
• Hazmat
Safety Strategies might include:
• Evacuate to shelter area
• Seal the room
Students are trained in:
• Appropriate hazards and safety strategies
Teachers are trained in:
• Appropriate hazards and safety strategies
• Take roll, account for students
• Report problems at the evacuation assembly using this card.

In the event of an evacuation, please take this card with you. To use this card during an Evacuation Assembly, fold along dotted lines so the appropriate message is outward facing.
